



Attendance Newsletter

Attendance Letters

We understand that some absences are unavoidable, and some children may have regular medical appointments. Please be assured that we take these circumstances into account. In such cases, a letter will usually be the only action taken. However, as a school we are required to monitor and report on your child's attendance.

Whole school attendance is at an average of **95%** and is on the incline! Well done all!



Celebrate

Well done to the children that are on track to receive their Easter Attendance prize. Miss Johnson had to go back to the shops to get more prizes! She certainly felt like the Easter Bunny!

Responding to an absence:

Escalation process:

Action:

Step 1 – Office team to check on Integris and with staff to ascertain reason for absence.

Step 2– If no reason for absence received by 10.00am, a telephone call is made to contacts.

Step 3– Sch.life message and e-mail sent.

Step 4– Home visit.

Step 5– Request for safe and well check from Police.

REMINDER:

We break for Easter on Friday 27th March 2026